

HATCH BEAUCHAMP PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Hatch Beauchamp Parish Council held on Wednesday 8th May 2024 at 7.00pm at the Village Hall

Present: - Kevin Comer (Chair), Pippa Fowler (Vice Chair), Shaun O’Dell, Sue Wright, Jill O’Connor, Katie Piper and Andy Grant plus attendees as below and one member of the public

Apologies: - Jan Walton and Annette Cox

In Attendance: - Cllr Henley, Cllr Wakefield, Ms Chadwick as Clerk

Public Forum

- Cllr Henley gave his update including progress on replacement of fencing at Huckers Hill and that a further notice was being considered re the caravan at Neroche View. He on the erroneous comments on the Station Road development and will ask questions of the Planning Department on their processes on validating comments to stop this happening in future.
- Cllr Wakefield gave clarification on the B1/B8 planning classification
- A request from the Village Hall for a contribution towards road mending was read by the Clerk and agreed to be considered at the next meeting. The Clerk to enquire as to what alternative quotes were sought.
- It was asked whether the Parish Council had a representative on the Village Hall Committee. The Chair will pick up with the Chair of the Village Hall. Shaun O’Dell volunteered for the role, should it be agreed.

1. Election of Chair and Vice Chair in accordance with Standing Order 5 f

Shaun O’Dell proposed Kevin Comer as Chair and this was seconded by Jill O’Connor. Kevin Comer was duly unanimously re-elected as Chair. Andy Grant proposed Pippa Fowler as Vice Chair and this was seconded by Kevin Comer. Pippa Fowler was duly unanimously re-elected as Vice Chair. Declarations of Acceptance of Office to be signed prior to the next meeting.

2. Apologies

Apologies were received from Jan Walton and Annette Cox. It was resolved that the apologies, and the reasons for them, be accepted.

2. Declarations of interest

None

4. Minutes

The Minutes of the meetings held on 13th March 2024 and of the Planning Committee Meeting on 26th March 2024 were approved.

5. Presentation by Daniel Moncrieff of Somerset Council

The Council heard a presentation from Mr Moncrieff re Somerset Home – Children’s Services about a joint project between Somerset Council and the Shaw Trust which has purchased a property in the parish to be used to give a home to 2/3 looked after children. Details of the property were not given due to confidentiality, but Mr Moncrieff confirmed that immediate

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Signed: Dated.....

neighbours would be informed by letter by Somerset Council before preparatory building work commenced.

6. Community Updates and Councillor external contact reports

6.1 Greener Hatch Beauchamp

The Repair Café on 27 February and the planting event were both well supported.

6.2 Neighbourhood Plan

A draft has been submitted to Somerset Strategic Planning Group and Stuart Todd our consultant. Comments have been received back and are being processed. Plans are on hatchbeauchamp.com and a final consultation event is planned later in the year. The Councillors thanked the Neighbourhood Plan Committee for all their hard work.

6.3 LCN update

Three working groups have been formed to pursue areas of priority, being Roads & Transport, Climate Change, and Health & Wellbeing. There is some lack of engagement from some parish councils.

6.4 Footpath update

David Graham has been officially appointed by Somerset Council as our volunteer Footpath Officer.

6.5 Any other reports

There has been further correspondence received relating the ex- Sterling site sale which has fallen through. The Clerk has written to Wessex Water about concerns raised over drain damage by the track into the Water Treatment Works.

7. Insurance

Councillors reviewed and agreed the insurance renewal at a cost of £431.95, a 6.6%/£26.75 increase on the previous year.

8. Updates to Standing Orders, Financial Regulations and Code of Conduct

Councillors approved the updated 2024 Standing Orders, Financial Regulations and Code of Conduct as circulated in advance of the meeting.

9. Planning

9.1 Planning Committee

Annette Cox was added to the Planning Committee and is booked on training.

9.2 Case Ref: 19/23/0007

To consider the following Amendment to Proposal: Change of use of part of garden with construction of vehicular access and driveway for access to land at the rear of Palmers Green House, Stewley Road, Hatch Beauchamp

The comments on the previous application are unchanged.

9.3 Case Ref: 19/24/0003

Proposal: Change of use of agricultural building to use Class B1/B8 at Perry Farm, Village Road, Hatch Beauchamp

Clarification was sought from Somerset Councillors re the Classes used in the application as B1 does not exist and inconsistent use of B1/B2/B8 in the application.

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10. Finance

10.1 Bank Reconciliation

The Council approved the bank reconciliation

10.2 Schedule of Cheques

The Council approved the Schedule of Cheques as follows including 2023/24 back pay for the clerk in accordance with the National Agreement:

Summary of Payments Due					
To pay:					
Clerks wages	8 March to 2 May		513.60		
Clerks expenses	back pay to 7 March		243.57	757.17	
Chairs expenses	printing				
SALC	training			100.00	
Somerset Council	dogbins Q4			35.18	
Zurich	insurance			431.95	
Sue Comer-Jones	parish meeting exps			32.00	
Cheques to pay:					<u>1356.30</u>

10.3 AGAR

The Council reviewed the Annual Governance Report and approved it to be signed by the Chair subject to receiving the signed Internal Audit Report.

10.4 Annual Review of Risks

The Council received and agreed the Annual review of Risks from the Clerk.

11. Agenda Items for next meeting

It was agreed to discuss project spend at the next meeting, plus the Village Hall request above.

The meeting closed at 9.00pm

<p>To be signed by the Chair at the next meeting (Wednesday 10th July 2024):</p> <p>The minutes reflect an accurate record of events subject to any amendments listed below.</p> <p>Signed:</p> <p>Print Name:</p> <p>Date:</p>
<p>Amendments:</p>

Produced by:
Helen Chadwick, Clerk
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Signed: Dated.....